

# Annual Hawaii Convention

## Steering Committee Meeting Minutes

### December 11, 2010

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**Members present:** Patti L., Kunane D., Linda Mc. D., Zeke J., Charlie R., Debbie G., Kimo A., T A., Hugh C., Carolyn A., Judy P., Victoria, Bob H., Ken K.

**Meeting convened:** The meeting convened at am with the Lord's Prayer at am 9:10.

**Minutes:** Motion by Charlie, seconded by Linda to accept the October minutes, motion passes.

**Steering Committee Chair – Patti:** - Patti introduced the new members Bob H., incoming Alt. Chair and Ken K. incoming Alt. Delegate for Panel 61. Thanks to Linda and Colin for their service. Patti reviewed the contract for next year's convention. Please see attached report:

Last Steering Committee Chair's Report for 2010

- \* As you all know by now, Heidi is on Maui with her mother who's ill. Debbie will be taking the minutes for her.
- \* We have to keep this meeting within a 2 hour span, d/t Kunane having to leave at 11 am.
- \* I want to thank this Committee for their hard work in service and support to the convention
- \* I want to thank Zeke for keeping mostly everything on or under budget with the help of Debbie who overlooked the financial books. As a past Treasurer, I know how hard it is to keep this in order, so Debbie, 'my hat goes off to you'
- \* I went to the storage and picked up the shirts to see how many were left and to get shirts that was ordered and never received. I also pulled out 3 additional shirts to send to someone in Washington who will send a check when they receive the shirts. There's 3 mugs left in storage.
- \* Area Assembly – proposal was voted on to sever the relationship between the convention and Area. Vote did not pass; however it did stir up quite a bit of conversation. I needed to look at what was being said there and how can we make participate more in Area:
  - Send monthly minutes and financial report to Area's website so everyone that wants to see the reports can – Hugh C can help in getting that started
  - I heard Linda say a couple of times that she wasn't included in information; I strongly believe that we need better communication via email or phone to each Steering Committee member and how best to utilize everyone's help.
  - More service is needed to communicate and reach out to all of our neighbor islands. Remember, this is a State Convention. Possibly get a couple of Ambassadors on each island.
  - I, who will be the Past Steering Chair would like to do more work that just being a sounding board, so I will be in communication with other states to see who would like to be Ambassadors in their states. I know we have someone in Maine, New York, Washington, California, and Australia.

\*Lastly, via phone conversations with Andrea Henning-Beavon, we went over the HHV contract for 2011; I had many questions which I would like to go over with you now, so we can be on the same page. Make notes if necessary.

This is my last month as the Steering Chair and I truly want to thank each and every one of you for the loving discussions we've had throughout the year and for making this a truly successful year for our State Convention.

Love & Service;

Patti L – Steering Committee Chair

**Secretary's Report – Heidi G.:** Attached the forum notes to the email and was not able to attend this meeting. Notes taken by Debbie G. and Heidi will write them up for the next meeting.

**Treasurer's Report – Debbie G.:** See attached reports.

**Area Committee Report – Linda McD/Colin:** Linda thanked everyone and said she learned a lot serving on the Steering Committee. Linda said that the motion at the Area Assembly in November did not receive 2/3 majority and therefore did not pass. This proposal will likely be brought back by different member in the next panel. Linda encouraged all members of the Steering Committee to review Appendix C and also to send minutes of this meeting to the Area. Linda invited the incoming Panel 61 members Ken and Bob to attend this meeting.

**Convention Chair – Zeke J.:** - Zeke emailed the "good and look at items". He thanked everyone for their support. Items to look at, are security, we were too trusting. Zeke liked the AA/ Al-Anon participation, thank you Al-Anon for participating, biggest hit was omelet station for Al-Anon brunch, pictures were a success (Carolyn also suggested we use that to supplement income). Zeke thanked everyone again for allowing him to serve. Linda's suggestion for next year is to keep chairs informed of their chair position, job descriptions should be done by steering committee, not current chair. Zeke also reminded everyone that we will do the inventory at the next meeting.

**Facilities Coordinator – Kimo A.** – Facilities went rather well. They had to rearrange tables for the taper. Committee people were going to the hotel staff rather than facilities for items and Kimo was able to stop that and save money. Facilities feels registration should be staffed all the time, including the big meetings and that they should have packets and the solutions book available. There needs to be a hotel contact there all all times and we need the list of who that contact is in order to avoid problems/issues arising such as the "missing" stained glass.

**Webmaster – Hugh C.:** - Online registration is up, PayPal is working. After the first of the year, Hugh will customize the site for the 2011 convention.

**Al Anon – Carolyn:** - Al-Anon reached its goal, worked together well and felt the participation. Thursday night meeting was a success, as was the past delegate greeting time. They felt Marcos was a disservice. The meeting rooms at two ends did not work, two rooms closer together would work better and there could have been better signage directing people to the meeting rooms. Al-Anon was upset that the taper only taped one of the rooms. Zeke explained that we had a last minute taper change. Al-Anon will go back to not having 2 hour meetings,

**Next Year's Chair** – Nothing to report. Friday Night will be Flashback Friday and Saturday will be a Black and White event with a red carpet. T wants to do a parade of chairs Thursday night and will get with Hugh for the website. The committee meetings will start in February and she is reviewing speakers for next year's convention.

#### **Old Business –**

**Two year contract** – The Hilton will let us sign for 2012 in January. The dates we have to choose from are Nov. 1-4 or 7-11, 2012.

#### **New Business –**

1. **New Steering Chair** – Motion by Charlie, seconded by Linda to approve the new Steering Committee Chair, Kunane. Motion passes unanimously. Thank you Charlie, Linda and Colin for your service!
2. Tom, one of our speakers is asking for reimbursement for parking and gas charges. Have Heidi write a letter to Tom to reiterate what we pay and send copy of original letter to him.
3. Facilities - 2011 Chair position TBD next month. We will stick to 6 facilities coordinators and the Facilities Chair will make the recommendations for the new coordinators.
4. Ways & Means committee – yes, we will have this committee next year.

5. Should we do a SC inventory? Yes and it will be done next month following the regular meeting. Scott C., past delegate will facilitate, we will use the questions from the "Group" pamphlet, and can add some additional questions.
6. Job descriptions – Kunane will go over the committee job descriptions and consider comments from Zeke and Kunane. The secretary and treasurer jobs are 3 years per the S&G and will be reviewed as well.

**Adjournment:** The meeting was adjourned at pm and closed with the Serenity Prayer at 11:01am

## Next meeting January 8<sup>th</sup>, 2011