

Annual Hawaii Convention  
Steering Committee Meeting Minutes  
July 9<sup>th</sup> 2011

---

**Members present:** Patti L., Kunane D., Zeke J., T. A., Debbie G., Heidi G., Hugh C., Bob H., Ken K., Carolyn A., Xiara J., Ernie A., Kathleen T.

**Meeting convened:** The meeting convened with the Lord's Prayer at 9:10am.

**Minutes:** Motion by Patti to accept the minutes with changes, seconded by Bob, motion passes.

**Steering Committee Chair - Kunane:** - Kunane is still working with Andrea for the 2012 contract. We are still looking at Tapa Tower for next year Nov 1-4 and also some extra hotel rooms in the contract. Kunane will also check into using Kalia next year. He will ask if there are any additional rooms available such as the second floor or other rooms for this year. Kunane also discussed using one of our one bedroom suites for hospitality, however, that may affect what we are able to do as far as use of the room for things such as karaoke.

Patti reported that for the current year we are very close to our room block and will sell out soon. Once the rooms in our block are gone there are no more guarantees for that rate.

**Secretary's Report – Heidi G.:** - Heidi reports we have 236 people registered to date which is 89 more than we had this time last year. The business registration has been filed for the year with DCCA. She is working with the remaining two speakers to get airline tickets and has a quote from Candice that was approved by the Steering Committee so will purchase the ticket today. Candice is still not bringing a guest, however everyone else is. Heidi also is working with the hotel on the staff and speaker guest room. That is close to being final. Now will be the time that preparing for the convention will start really going into full swing.

**Treasurer's Report – Debbie G.:** See attached reports, nothing to add.

**Area Committee Report – Ken/Bob:** Ken report he is still working on the ad hoc committee Area Structures and Guidelines.

Bob does not have anything new to add as Area has not met and he has been busy with some personal issues.

**Convention Chair – Tayshea (T):** T is looking for outreach chair and catamaran chair as Misty has moved to facilities. T is working on meals with Marcos. Al-Anon will have the same meal as last year, and T is working to get the other meals at the same cost as last year including the ++. She is looking at the meeting rooms and will forward the floor plans on to programs. Next month we would like to meet in the hotel with the program and the full facilities committee in order to get a better idea of which meetings will be held in which rooms. Zeke will set that up and advise the committee accordingly.

**Facilities:** Ernie reports he and Kathleen worked out the facilities job descriptions and assignments. They passed around job descriptions to be reviewed and discussed at the next meeting.

**Webmaster – Hugh** reports that we are still getting about 1 hit a day and most of the hits are "direct hits" meaning they do not come in through Google, rather are coming in by people typing the address. Hugh expects the site will be "flat" until it gets closer to the Convention and inquiries start picking up.

**AI-Anon-** :The AI-Anon speaker has booked her ticket and has been reimbursed. Carolyn is working on logistics for AI-Anon with facilities.

### **Old Business –**

Appendix C – Tabled until next month when we have had further chance to review it.

We will continue to discuss having AI-Anon as a committee member on facilities or any other committee.

Facilities presented their job descriptions which will be reviewed and discussed at the next meeting.

Looks like we have found a hospitality room downstairs in our main meeting area and we may or may not need to use an additional suite.

### **New Business –**

Zeke has researched and would suggest a co-chair, possibly the Steering committee. Zeke will email his ideas and would like for Kunane to present it at the September Area Assembly.

Bob will continue to work with Area to suggest if there would be a way to share the cost of the alt. delegate and alt. chair travel to attend convention steering committee meetings.

Zeke motions that we select the next year's facilities chair the month prior to the convention, so they may gain the extra experience at the current years' convention, seconded by Patti, motion passes.

Zeke suggests we have the main speakers greet the people just outside the large meeting rooms after the main meetings, as we will be using this same room for the dances. This way the speaker can take as much time as they want, and neither the speaker nor the dance, will be interrupted by the other. This was discussed and we will put this into place this year

Zeke feels we need to stress not having outside service commitments when selecting our convention chair so those commitments do not conflict with the chair's ability to serve the convention. The chair should be representing our convention at all other AA events, especially attending Founder's Day.

**Adjournment:** The meeting was adjourned at pm and closed with the Serenity Prayer at 10:55 am.

**Next meeting Aug 6, 2011  
Hilton Hawaiian Village (tentative)**