

Annual Hawaii Convention  
Steering Committee Meeting Minutes  
September 10<sup>th</sup> 2011

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**Members present:** Patti L., Zeke J., T. A, Debbie G., Heidi G., Hugh C., Bob H., Ken K., Carolyn A., Ernie A.

**Meeting convened:** The meeting convened with the Lord's Prayer at 9:16 am.

**Minutes:** Motion by Bob to accept the minutes, seconded by Zeke, motion passes.

**Steering Committee Chair - Kunane:** -Patti read Kunane's report as he was out of town. 2012 signed, will be sent out to the committee on Tuesday, (see attached report).  
Per Patti we have exceeded our room block for the hotel.

**Secretary's Report – Heidi G.:** - Heidi reports we still need to get Madeline's airline ticket. She continues to work with Rita and Marcos at the hotel. Confirmation letters are sent to date, badges, wrist bands and security stickers have arrived and she is working on the ribbons and other items for packet stuffing.

**Treasurer's Report – Debbie G.:** See attached reports, walkie talkies have been paid, nothing else to add.

**Area Committee Report – Ken/Bob:** Ken reports that Area has not met and he has nothing to report. Bob has nothing to add.

**Convention Chair – Tayshea (T):**..Convention is going well. There was a communication issue with Miranda's Halau. T was able to work with her and get a slot for her to perform Thursday or Sunday. The program co-chair resigned, Zeke will follow up with her to see if he can get the information she was working on.

**Facilities:** Nothing new to report. There was a question regarding the facilities committee regarding whether all the positions are filled and everyone is still on the committee. The facilitators should be contacting their committee regarding where to go, when to drop

**Webmaster – Hugh** reports he is working on putting up a forum, the login is "guest", and the password is "conv50". We can test it on a trial basis. There will be a place where people say they are a member which covers the Convention regarding anonymity. Activity is picking up on the website.

**AI-Anon- :** All is going well. They have secured their entertainment and have found a harpist who is more reasonably priced and will also have a harpist.

**Old Business –**

Appendix C –Kunane, Bob and Heidi will work together hopefully the week of the 19<sup>th</sup> of September to get a draft that can be presented to the Area Assembly the last week of September.

AI-Anon as facilities member – Judy mentioned that we add to Appendix C a "Relationship with AI-Anon" section. Kunane will meet with Carolyn and Judy to discuss further and propose a draft copy to bring to the Steering Committee for review.

Neighbor island chair: Zeke submitted a draft to present to the area. Zeke will research costs involved and submit to Heidi. All comments and changes to be submitted to Heidi so she can compile a proposal that can be brought to the Area.

Cost to bring Alt chair/delegate to Steering Committee meetings: This topic has been tabled until it can be placed on the Area agenda.

Heidi presented the solutions job description for consideration. Zeke motions that we have solutions hold 10 replacement badges and return the monies at the end of the day to the treasurer, seconded by T, 3 in favor, 1 abstain 1-opposed, 1 absent, motion passes. Zeke motions that replacement be paid in cash, T seconded, there was discussion regarding requiring people to pay cash and the motion was rescinded.

#### **New Business –**

2012 Contract - Patti reports that Kunane has signed the contract and will forward a copy to the Steering Committee.

2012 Flier – Patty had a flier from a convention in another state which encompassed the registration and program information together. This is an idea that would eliminate printing of a booklet program and provide a cost savings to the Convention. Zeke offered to work with the 2012 Chair on the flier.

What should be the policy regarding committee members who don't attend meetings. Do you still get to stay on a committee if you don't attend the meetings?

**Adjournment:** The meeting was adjourned at pm and closed with the Serenity Prayer at 11:14am.

**Next meeting October 8, 2011  
Kunane's Office**