

Annual Hawaii Convention
Steering Committee Meeting Minutes
May 7th, 2011

Members present:Patti L., Zeke J., Debbie G., Heidi G., Hugh C., Bob H., Ken K., Judy P., Carolyn A., Xiara J., Kathleen T., Ernie A.

Meeting convened: The meeting convened at am with the Lord's Prayer at 9:10am.

Minutes: We do not have a quorum so minutes voting will be tabled until next month.

Steering Committee Chair - Kunane: - Absent and did not leave a report for Patti.

Secretary's Report – Heidi G.: Heidi reports that we have 113 registrations to date which is 23 more than this time last year. Confirmation letters have gone out to all speakers but the AI-Anon speaker. She has had a request for ticket to be held and paid. The preliminary rooming list has been sent to Marcos at the Hilton. We still need to confirm bedding requests and dates for the speakers. Now the focus will start to be ordering the supplies and getting the preliminary things ready for our convention.

Treasurer's Report – Debbie G.: See attached reports. Also a copy of final report, taxes have been filed and the accountant was paid.

Area Committee Report – Ken/Bob: Ken reports he is formed an Ad Hoc committee for the Structures and Guidelines. Bob reports that he has been busy with service commitments however he has many comments on Appendix C and will forward to Heidi within a week after the May Committee meeting.

Convention Chair – Tayshea (T): - T sent an email to everyone (attach).

Facilities – Ernie is here to listen and submit a name to Steering committee for review for the open position. He will continue to look of there are more qualified people for the open facilities position, and bring for discussion next week.

Webmaster – Hugh C.: - Continuing to work on the website and the database issues. Hugh took 150 fliers to the Mainland for the Men's Conference and all were picked up.

AI-Anon- : Nothing new to report and will have a fantastic report next month. They are looking for a harpist again this year for the brunch.

Old Business –

Appendix C – We need to look at it as it states in Appendix C that it needs to be reviewed.

Bob was talking to a Standing Committee Chairperson who wanted to know who the contact was for the Area Standing Committees to get what they need to set up. That would be the Facilities Chair – Ernie.

Do we have any better price on Internet than \$100 per computer, per day? Is it possible to get that worked into this year and future contracts that we may get it for less or at no additional charge?

New Business –

Bentos - \$21. T wants to get smaller bentos (such as meat and rice) for less than \$21. The \$21 per bento is too expensive. Can we look at getting an extra hotel room and selling food items in there?.

Facilities Coordinator position – Can we put in writing a description of the job and a guideline for this position.

Adjournment: The meeting was adjourned at pm and closed with the Serenity Prayer at 10:39am.

**Next meeting June 11, 2011
Kunane's office**