



Annual Hawaii Convention
Steering Committee Meeting Minutes
April 7, 2012

Members present: Zeke J., Kunane D., T. P., Ken K., Cathy J., Debbie G., Heidi G., Judy P., JD.,

Meeting convened: The meeting convened with the Lord's Prayer at 1:07am.

Minutes: Motion by Kunane, to accept the February minutes, seconded by T, motion passes.

Steering Committee Chair - Zeke: - Zeke and T met with Andrea from Helms Briscoe who helps negotiate our contracts with the Hilton. They explained that T will sign contract for next year, and they expressed our concern about some things this year and also wanted to finalize next year (2013) dates.

The primary concerns are the rooms being in one location, as opposed to spread out through the hotel, meeting and banquet room temperatures, meeting rooms being opened at the designated times, only designated convention staff to work with hotel staff, and food and beverages served during off meal times, especially during the night hours. The hotel has addressed all of the concerns except the food which is still in process of negotiation. They will not permit any outside food of any kind still, and our Steering Committee is working very closely with Andrea and the hotel in hopes of having more food or snacks available.

After looking at the choices of dates, our first choice (first weekend in November) is unavailable. Our second choice would be 11/13 – 11/17, 2013, and third choice would be October.

Secretary's Report – Heidi G.: - Heidi reports that she has mailed the speaker confirmation letters.

Heidi has been working with Hugh on the new database and so far she feels it is not user friendly for our type of convention (ongoing yearly, as opposed to a one time event like the 2011 PRAASA) and in order to increase functionality will need a lot of work from Hugh. Therefore we have not been able to progress in the data entry. She said with some small modifications to the old database designed by a former employee of Kunane's, that they would almost rather keep the old database. Kunane will look into seeing if there is a possibility to make that happen. In the mean time, Hugh has a list of issues to work on.

Heidi also mentioned that the computers for both her and the treasurer are 6+ years old and are failing. She asked if the Steering Committee would be willing to upgrade the machines.

Kunane motions \$1500 for 2 new computer seconded by T, motion passes.

Treasurer's Report – Debbie G. - See attached reports. The 2011 Profit/Loss has been finalized. There will be income over expenditures and money will be moved to the Prudent Reserve so that it is 20% of operating expenses. Any overage will be distributed as voted on in February with 40% going to the Hawaii Area, and 10% each to the six Hawaii Intergroups.

On the 2012 Profit/Loss budget report there is a line item under miscellaneous income titled "PayPal pending entry into QB". This amount is for meals, registrations and souvenirs that have come in online, under the new database, that the treasurer at this time is unable to distinguish the items. This is one of the issues Hugh is working on.

Area Committee Report – Ken/Bob: - Ken reports that Bob is off island and unable to attend due to family matter. This upcoming assembly, Inform the Delegate, we will not have time on the agenda to amend the S&G which includes Appendix C.

The Area archives are in limbo and this is a hot issue until a decision can be made among the officers as to what do with them. The officers had their first teleconference call that lasted 2 ½ hours.

Convention Chair – Cathy: - Cathy reports that fliers have been printed and ready to be turned over to bulk mailing.

All the main speakers have been confirmed.

Cathy is working with the entertainment chair to come up with ideas for entertainment this year. She definitely wants a Friday evening 80's theme and dance. She was considering a comic, and wanted to know how the Steering Committee felt about that. Steering discussed and felt it would not be a good idea to have a comic. On the roster, the open committee chair positions are surf and neighbor island outreach.

Facilities: – JD is sitting in for Kathleen who was unable to attend. All committees have been assigned to their respective facilities coordinator. The facilitators will call their committees and introduce themselves to the committees.

Webmaster: – absent.

Al-Anon: - Al-Anon reports they have selected their speaker, and she is from California. They have discussed the subject of Ala Teen meetings at the convention with Cathy. They will try and schedule the Ala Teen meetings however there are certain requirements for those meetings as the participants are under age. Judy did mention that Al-Anon Family Group meetings are open to all, and any age may attend, it's only the ones designated as Ala Teen that have the requirements.

Old Business –

- Appendix C - Kunane presented his draft of Appendix C. He needs to make one change and will reformat to be more readable and user friendly and have ready in May as it now is not in a rush for the Inform the Delegate Assembly.

New Business –

- We have a new contact at the Hilton as Marcos has been promoted. Zeke is working to get in touch with her as we need to start working on the convention however we have not yet heard from her.
- Spirit of rotation – Was brought up by Zeke as it appears some people are in a repeat position. He wanted to emphasize the importance of moving on and doing something else and encouraging all people to be in service from all over Hawaii Area. Also he suggested that we do a little more due diligence in checking in what capacity people have served in order to bring about more of a spirit of rotation.

Adjournment: The meeting was adjourned and closed with the Serenity Prayer at 2:55 pm.

Next meeting, May 5th TBD (HHV or Zeke's)