

Annual Hawaii Convention
Steering Committee Report
February 19, 2011

Aloha. Thank you to the Waikiki District for hosting this committee meeting. Thank you to Cheryl for 15 minutes on the agenda.

February 6th Steering Committee meeting:

- **Appendix C:** The steering committee will be reviewing the current Appendix C and updating the content. We would like to bring to the Area in August to approve any needed updates.
- **Inventory:** The steering committee reviewed the inventory responses and came up with a few action items that include:
 - increasing neighbor island participation in both service and attendance
 - ad-hoc committee to look into the possibility of having a neighbor island chair
 - increased communication with the area
 - posting minutes and other information on the website
 - December minutes have been posted on the area website
 - January 2011 minutes have been send to the webmaster to be posted
 - longer time for reporting at all area meetings
 - possible presentation at an area assembly
- **2010 Final Budget**
 - Final budget has been sent to the area webmaster to post on the area website
 - Overall net income of \$18,170.21
 - Budgeted for 900 attendees
 - 1100 attendees
 - All committees worked hard to stay within their budgets
 - The Steering Committee has moved \$10,000 into the prudent reserve. The convention has not had a prudent reserve for a few years. According to Appendix C, the prudent reserve is to be at least 15% and not exceed 20% of the cost of the previous convention. We should have \$20,000. We are on our way to meet this goal.
 - Please share this information at your district meetings. The final report is available online at the area website. I will also report on this again at the next area assembly.
- **2011 Convention**
 - November 18 – 20 at the Hilton Hawaiian Village
 - Thursday, November 17th is still our free night
 - It will be across at the Tapa Tower Ballrooms
 - First committee meeting is scheduled for February 23rd, Kaumakapili Church at 6:00pm.
 - To get into service, please call T @ 852-1200
 - We have set our budget for 900 participants again.
 - We want to make sure we see the trend of attendees now that we are at the Hilton
 - We would like invite all standing committee chairs to set up a table at this year's convention. Please let me know if you are interested and I will pass that information along to T and the facilities committee
 - Airline codes have been completed
 - Final registration should be out in the next month or so
 - Please spread the word about the convention

2012 convention negotiations have started with the Hilton. More information to come.

Thanks for allowing me to be of service.

Kunane D.
Annual Hawaii Convention Steering Committee Chair