

Suggested References/Reading for Service Inventory

1. "Structure and Guidelines for Area 17 General Service," Panel 65
2. A.A. Service Manual Combined with Twelve Concepts for World Service:
 - a. Review Intro and Concepts 1, 2, 3, 4, 5, 9, 10, and 12.
 - b. "Leadership in A.A.: Ever a Vital Need," pages 38-42
3. Concepts Checklist – printed by the AA Grapevine
4. Twelve Steps and Twelve Traditions: Steps 4, 6, 7, 10, 11, 12. Traditions 1, 2, 9, and 12
5. Traditions Checklist – printed by AA Grapevine
6. Service Pamphlets for DCM, GSR, The AA Group

2015 Hawaii Area 17 Inventory Questions – (for groups at the area assembly)

1. What is the purpose of having an area? How can we better serve AA in Hawaii?
2. Is our "Area Structure and Guidelines for Area 17 General Service" booklet a useful service tool? Does anything need to be amended, added or changed?
3. When Area 17 meets, are we able to get work done in a timely manner? Do we need more time? Less time? How could we improve?
4. Is the process for the Orientation Assembly effective? Could it be improved, and if so how?
5. Is the process for the Inform the Delegate Assembly effective? Could it be improved, and if so how?
6. Is the process for the Budget Assembly effective? Could it be improved, and if so how?
7. Is the process for the Election Assembly effective? Could it be improve, and if so how?
8. What is the overall purpose of our Area Standing Committees?
9. Are our Area Standing Committees set up and functioning in ways that are helpful for all districts in Hawaii? Do you have suggestions for any of our standing committees?
10. Are we informed about and using the Concepts? Please share suggestions if we could do better:
 - a. Concept 1: Is the "collective conscience" of Alcoholics Anonymous at work in Area 17? How can we improve communication?
 - b. Concept 3 and 4: Do we practice the "Right of Decision" and the "Right of Participation"? Do we trust our trusted servants?
 - c. Concept 5: Do we practice "Right of Appeal" when conducting business? What is the role of the minority opinion at the Area level? Is the minority opinion heard?
 - d. Concept 12: Do we have sufficient operating funds, and a sufficient prudent reserve? Are we fiscally responsible? How could we improve?
11. Are we informed about and using the Traditions? Please share suggestions how we could do better.
12. Do you have additional comments, suggestions or feedback? What would you like to see the area do in 2016?

2015 Individual Service Inventory

(This is a personal inventory – to complete on your own)

1. Why am I in service? Why did I stand for the position I serve today?
2. Do I hold A.A.'s unity as a high priority? How do I work foster unity in A.A.?
3. Am I familiar with the 12 Traditions? Do I practice them?
4. Am I familiar with the 12 Concepts? Do I practice them?
5. Am I responsible to my service position?
 - a. Do I know what the suggested duties are?
 - b. Do I perform those duties in a timely manner?
 - c. Do I practice "love and tolerance of others is our code" when carrying out my service responsibilities? Do I strive to listen to and hear what all members contribute? Do I strive to be neutral and open to the ideas of others, even when those ideas of what is best may differ from mine?
 - d. Do I ask for help when I need to?
6. Given the information/tools available to trusted servants, which ones have been most helpful? Which ones could I use more often?
7. Do I trust a Power greater than us, and the process we use to determine the group conscience to come up with the best decisions?
8. Many of the questions in "The Traditions Checklist" (From the AA Grapevine) ask us to reflect on how we behave in AA. When I read through these questions, do any behaviors stand out as something I need willingness to stop or to change?

GSR

1. How do I work to hear the concerns, ideas and opinions of my group? How do I obtain and share the group conscience?
2. How am I reporting back to my groups the issues discussed at Area assemblies and at District meetings?
3. Do I have an understanding of AAs service structure (the up side down triangle)? Am I able to explain how it works to member of my group?
4. What else could I do?

DCM

1. Do I try to reach out to all the groups in my district, especially groups who do not have a GSR? What are the challenges in reaching out to groups in my district?
2. How do I report back to my District the issues discussed at the Area Committee Meetings? How am I helpful to the GSRs who are not able to attend assemblies?
3. Do I take time to orient GSRs and Committee Chairs on their position, responsibilities, role in district and Area meetings, and to bring them up to speed on issues that will be discussed at the next area meetings?
4. What else can I do to strengthen unity in my district?

Area Committee Chair

1. What has my committee done to reach out and serve all the islands and districts?
2. Are there additional steps my committee can take to encourage group participation and involvement in my committee?
3. Is prudent fiscal responsibility a priority in my committee spending decisions?
4. What else can I do, as Chairperson of my committee, to have the enthusiasm and knowledge, and to organize and follow through with this committee's purpose?

Area Officer

1. What else can I do to promote growth and harmony in our fellowship? What else can I do to inform the Area about the Conference structure and the current issues now being discussed?
2. Have I reviewed and done a personal inventory on my performance of my duties as defined by the Structures and Guidelines of Hawaii Area and the AA Service Manual? If I need help do I ask for it?
3. What steps am I taking to let the groups and district know that I am available to the fellowship to offer my experience, strength and hope with them?
4. As a trusted servant/leader, what else can I do to help create a climate in which harmony, effectiveness, and consistent spiritual progress can be achieved?