

Inform the Delegate April 2, 3 2016

Sequence of events for Inform the Delegate assembly

Standing Committee Sessions:

1. Choose a chair.
2. Choose someone to take notes.
3. Discuss agenda items. Panels will meet for 1 ½ hours.
4. Prepare presentations for 15 – 18 minutes using 2 – 3 presenters.

Panel topic discussions

1. Presentations by committee members.
2. Members at mic, 2 min each, timed.
3. Consensus of assembly taken.

Delegate

1. Delegate summary, 2 min.

Sequence of events at General Service Conference

Standing Committee Business:

1. Elect a chairperson.
 - a. All committee members vote by written ballot (no verbal nominations).
 - b. Election by plurality. Second place becomes alternate chairperson.
2. Choose someone to take notes.
3. Review the following:
 - a. “Flow Chart”
 - b. Summary of Conference Procedures
 - c. Definition of Additional Committee Considerations
 - d. Definition of Conference Advisory Actions.
4. Discuss agenda items
 - a. What will be “Other Considerations.”
 - b. What will be brought forth as “Recommendations.”

“Additional Committee Considerations are items discussed, but no action taken or recommendation made, as well as committee recommendations which are not adopted.”

“Conference Advisory Actions represent recommendations made by the standing committees and approved by the Conference body as a whole or recommendations discussed and voted on by all Conference members during general sessions.