

Hawaii Area Committee

Proposed 2022 Budget Narrative, Revised 7/07/2021

Committee Meeting of May 15, 2021

Aloha,

¹This Revised Budget proposal is for Hawaii Area 17's calendar year 1/01/2022 – 12/31/2022.

Summary of the proposed 2022 Budget by priority of Spending:

1.	\$ 3,250	Delegate Attendance at General Service Conference
2.	\$ 17,925	Hawaii Area Assemblies and Committee Meetings
3.	\$ 5,880	Standing Service Committees
4.	<u>\$ 15,339</u>	Other Expenses
	\$ 42,394	Total

The Hawaii Area 17 Proposed Budget for 2022 is \$42,394. The Budget proposal is intended to list all of the items that will have to be paid out during the year from the contributions received during the year. The budget is set up to reflect the *priority of spending* that has been adopted by the Hawaii Area Committee as explained in the *Hawai'i Area 17 Structures and Guidelines* 7.D.

Our first priority is to send our Area Delegate to the General Service Conference each year to ensure communication between our Area and A.A. as a whole.

Our second priority is to ensure that the Area Committee functions as a service body that adheres to the principles of A.A.'s 12 Traditions and 12 Concepts for World Services. We do this through our Area Assemblies and Area Committee meetings which encourage all of Hawaii's A. A. Groups to participate in the business of the Area and its efforts to support the work being done at the A.A. General Service Office and A.A World Services.

Our third priority of spending directly impacts the primary purpose of the Hawaii Area Committee, which is Service. The Standing Service Committees do whatever is necessary to reach fellow sufferers and those who have not yet been introduced to A.A.

Our fourth priority of spending includes other expenses necessary for the continued operation of the Hawaii Area Committee. The fourth priority also includes expenses for having our Area represented at special service events like PRAASA and Pacific Regional Forums, or the expense involved in inviting the Pacific Regional A.A. Trustee to attend our Orientation Assembly.

¹ Based on the feedback received at the Committee Meeting of 5/15/21, this revised proposed budget deletes the cost for the Delegate's airfare to attend the General Service Conference – the General Service Office pays the airfare, and deletes cost for airfare paid for by Annual Convention. There is also a reduction in the amount listed for Registrations for Area Assemblies and Committee Meetings. There are only 17, not 18 Area officers and Standing Service Committee Chairs that are required to attend. There was an increase in the budget for computer and other equipment needed for Area Business.

The closing down of meeting spaces had a large effect on both income and expenses for 2020 and 2021. The expectation that we will hopefully be able to return to in-person meetings, assemblies, and events means we have planned for the increase in expenses for 2022 over what was actually spent in 2020 and 2021.

The Area has been able to meet all of the expenses that have come up so far in 2021, and we expect to meet all of the expenses in 2022. The priority of spending is a tool to guide what items would have to be cut if there are insufficient funds. The lowest priority – Other Expenses would be the first to get cut, and the Delegate’s attendance at the General Service Conference would be the last to be cut. Again, we expect to be able to meet all of the expenses with sufficient income from contributions. We would only have to cut funds in the event of another major event or disaster.

Please see the 1-page explanation of the priority of spending expense types, and the entire Hawaii Area Committee 2022 Budget Proposal with all line items for further details. The budget is a PLAN on how we will spend our contributions. If more money is needed in a specific area, the Finance Committee can make sure funds are available. Many of the line item expenses come in under budget.

The Finance Committee will be presenting the 2022 Budget Proposal during the months leading up to the August Area Assembly. Please feel free to contact the Treasurer by email Treasurer@area17aa.org with any comments, corrections, questions, or suggestions.

At the August Budget Assembly, the Budget will be voted on as a whole. There will not be an option to change individual line items.

Mahalo.

Thank you for the opportunity to be of service.

- Mike L., Treasurer
Hawaii Area 17, Panel 71

SELF-SUPPORT

The Seventh Tradition states that Alcoholics Anonymous is self-supporting through our own contributions. The contributions help to cover the group’s expenses. But the Seventh Tradition is more than simply paying for rent and other group expenses. It is both a privilege and a responsibility of individual groups and members to ensure that our organization, at every level, remains forever self-supporting and free of outside influences that might divert us from our primary purpose.

The monetary amount of each contribution is secondary to the spiritual connection that joins us in unity with A.A. groups around the world.

Service Material from the General Service Office

F-42

Hawaii Area Committee
2022

Budget Proposal

	PROPOSED Budget 2022	Budget 21	(YTD Spent 5/10/21)	Actual 20	Actual 19	Actual 18
Delegate Expense - General Service Conf.						
Hotel	\$600.00	\$600.00		\$0.00	\$0.00	\$299.00
Meals	\$150.00	\$150.00		\$0.00	\$112.88	\$150.00
Minimum Cost Coverage to GSO	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Other Misc. Exp.	\$100.00	\$100.00		\$113.48	\$39.90	\$123.94
Supplemental Support to GSO	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Delegate Report Back	\$600.00	\$600.00		\$0.00	\$538.32	\$979.57
Total Delegate Exp. - General Svc Conf	\$3,250.00	\$3,250.00	\$1,800.00	\$1,913.48	\$2,491.10	\$3,352.51
Hawaii Area Assemblies & Meetings						
Interisland Airfare						
Officers & Standing Comm. Ch's	\$13,100.00	\$15,825.00		\$2,263.85	\$10,251.56	\$11,208.96
Assistance to Districts	\$500.00	\$375.00		\$0.00	\$79.94	\$0.00
Printing						
Chair & Alternate Chair	\$300.00	\$300.00		\$11.78	\$92.65	\$384.92
Delegate & Alternate Delegate	\$400.00	\$400.00	\$446.08	\$15.97	\$490.84	\$265.77
Registrar	\$50.00	\$50.00		\$0.00	\$0.00	\$0.00
Secretary	\$300.00	\$300.00		\$0.00	\$0.00	\$445.83
Treasurer	\$300.00	\$100.00		\$18.06	\$165.65	\$143.23
Registrations						
Assemblies	\$1,700.00	\$1,700.00		\$425.00	\$1,275.00	\$1,445.00
Committee Meetings	\$1,275.00	\$1,700.00		\$425.00	\$1,275.00	\$850.00
Total Haw Area Assemblies & Mtg's	\$17,925.00	\$20,750.00	\$446.08	\$3,159.66	\$13,630.64	\$14,743.71
Hawaii Area Standing Committees						
Archives - Non-rotating						
Supplies						\$0.00
Total Archives - Non-rotating	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Archives - Rotating						
Display Materials						\$12.50
Printing						\$0.00
Supplies						\$0.00
Travel						\$0.00
Total Archives - Rotating	\$200.00	\$300.00	\$0.00	\$0.00	\$0.00	\$12.50
Cooperation w/ Elder Community						
Display Materials					\$10.72	\$35.91
Literature					\$185.19	\$0.00
Postage				\$13.35		\$19.87
Printing/Copying				\$280.39	\$275.76	\$38.90
Travel						\$0.00
Total CEC	\$300.00	\$500.00	\$0.00	\$293.74	\$471.67	\$94.68
Cooperation w/Professional Community						
Display						\$139.65
Literature						\$0.00
Postage						\$0.00
Printing						\$4.94
Travel						\$0.00
Total CPC	\$300.00	\$500.00	\$0.00	\$0.00	\$0.00	\$144.49

Hawaii Area Committee
2022
Budget Proposal

	PROPOSED Budget 2022	Budget 21	(YTD Spent 5/10/21)	Actual 20	Actual 19	Actual 18
Corrections						
Literature				\$489.15	\$639.21	\$551.20
Postage					\$20.21	\$0.00
Printing					\$1.57	\$55.08
Travel						\$36.00
Workshops						\$12.50
Total Corrections	\$500.00	\$500.00	\$0.00	\$489.15	\$660.99	\$654.78
Finance Committee						
Printing & Next Yrs. Bdgt.					\$88.35	\$0.00
Postage					\$175.85	\$0.00
Supplies						\$0.00
Travel					\$40.00	\$0.00
Total Finance Committee	\$200.00	\$300.00	\$0.00	\$0.00	\$304.20	\$0.00
Grapevine						
Display Materials					\$183.50	\$29.95
Gift Subscriptions						\$0.00
Literature				\$476.70	\$123.00	\$246.00
Postage						\$0.00
Printing						\$0.00
Travel						\$0.00
Total Grapevine	\$400.00	\$500.00	\$0.00	\$476.70	\$306.50	\$275.95
Hawaii State Convention						
Alternate Chair						
Hotel	\$800.00	\$800.00		\$0.00	\$736.68	\$585.21
Registration	\$70.00	\$70.00		\$0.00	\$50.00	\$79.00
AHC Banquets & Brunch	\$180.00	\$180.00		\$0.00	\$0.00	\$0.00
Meals	\$140.00	\$140.00		\$0.00	\$138.32	\$207.00
Alternate Delegate						
Hotel	\$800.00	\$800.00		\$0.00	\$736.68	\$390.14
Registration	\$70.00	\$70.00		\$0.00	\$50.00	\$59.00
AHC Banquets & Brunch	\$180.00	\$180.00		\$0.00	\$0.00	\$0.00
Meals	\$140.00	\$140.00		\$0.00	\$201.57	\$125.00
Total Hawaii State Convention	\$2,380.00	\$2,380.00	\$0.00	\$0.00	\$1,913.25	\$1,445.35
Mynah Bird						
Supplies						\$12.50
Postage						\$0.00
Printing				\$268.32	\$534.53	\$283.51
Total Mynah Bird	\$450.00	\$500.00	\$0.00	\$268.32	\$534.53	\$296.01
Public Information						
Display Materials						\$90.25
Literature & PSA's			\$26.18		\$161.26	\$47.00
Postage						\$0.00
Printing				\$194.43		\$0.00
Supplies						\$12.63
Travel						\$297.10
Total Public Information	\$500.00	\$500.00	\$26.18	\$194.43	\$161.26	\$446.98

Hawaii Area Committee
2022

Budget Proposal

	PROPOSED Budget 2022	Budget 21	(YTD Spent 5/10/21)	Actual 20	Actual 19	Actual 18
Treatment Committee						
Literature			\$251.50		\$279.00	\$198.20
Postage			\$61.20			\$0.00
Printing						\$0.00
Workshops					\$27.00	\$12.50
Total Treatment Committee	\$500.00	\$500.00	\$312.70	\$0.00	\$306.50	\$210.70
Website Committee						
Website Fees (prior to 2021)	xxx	xxx	xxx	\$194.19	\$320.13	\$275.88
Travel/Workshop						\$12.50
Total Website Committee	\$0.00	\$300.00	\$0.00	\$194.19	\$320.13	\$288.38
Total Hawaii Area Standing Committees	\$5,880.00	\$7,080.00	\$338.88			
Other: Hawaii Area General Expenses						
Bank Service Charges	\$50.00	\$50.00		\$10.00	\$95.65	\$50.00
Department of Consumer Affairs Filing	\$50.00	\$3.50	\$37.00	\$85.50	\$3.50	\$57.00
Insurance	\$500.00	\$550.00	\$460.00	\$475.00	\$460.00	\$318.75
International Convention Accrual- Delegate	\$100.00	\$100.00	\$100.00	\$400.00	\$350.00	\$350.00
Storage of Permanent Archive	\$2,800.00	\$2,900.00	\$1,158.05	\$2,779.32	\$2,731.16	\$2,676.12
Tax Preparation (Federal)	\$100.00	\$100.00		\$100.00	\$100.00	\$0.00
Sub-total	\$3,600.00	\$3,703.50	\$1,755.05			
Information Technology						
Computers & Software Accrual	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$419.59
Equipment for Hybrid Meetings	\$1,200.00					
Mobile Hot Spot	\$120.00	\$120.00		\$0.00	xx	xx
Website Costs						
Domain Name (post 2020) due 2031	\$0.00	\$50.00	\$209.90	xx	xx	xx
Hosting Costs (post 2020)	\$100.00	\$170.00		xx	xx	xx
Zoom Business License	\$300.00	\$240.00		\$300.00	xx	xx
Total Information Technology	\$1,970.00	\$830.00	\$459.90	\$550.00	\$250.00	\$250.00
Office Supplies						
Chair & Alternate Chair	\$40.00	\$50.00		\$0.00	\$12.00	\$0.00
Delegate & Alternate Delegate	\$300.00	\$300.00		\$70.12	\$305.09	\$0.00
Registrar	\$20.00	\$20.00		\$10.41	\$53.97	\$0.00
Secretary	\$20.00	\$20.00		\$0.00	\$0.00	\$0.00
Treasurer	\$20.00	\$20.00	\$39.76	\$46.20	\$19.79	\$0.00
Total Office Supplies	\$400.00	\$410.00	\$39.76	\$126.73	\$390.85	\$0.00
Postage & PO Box Rental						
PO Box Rental	\$260.00	\$250.00	\$256.00	\$216.00	\$206.00	\$237.00
Chair & Alternate Chair	\$10.00	\$15.00		\$0.00	\$0.00	\$0.00
Delegate & Alternate Delegate	\$200.00	\$15.00	\$184.55	\$61.00	\$6.60	\$0.00
Registrar	\$10.00	\$15.00		\$0.00	\$0.00	\$0.00
Secretary	\$10.00	\$15.00		\$0.00	\$0.00	\$0.00
Treasurer	\$75.00	\$100.00	\$35.75	\$57.40	\$82.39	\$0.00
Total Postage	\$565.00	\$410.00	\$476.30	\$334.40	\$294.99	\$237.00
Other: Subtotal for Area General Operations E	\$6,535.00	\$5,353.50	\$2,731.01			
PRAASA - Delegate						
Airfare	\$650.00	\$600.00		\$531.39	\$404.39	\$811.00
Banquet	\$45.00	\$45.00		\$100.00	\$55.00	\$45.00
Delegate Lunch	\$35.00	\$35.00		\$35.00	\$40.00	\$29.00
Hotel	\$800.00	\$750.00		\$874.00	\$611.80	\$395.00

Hawaii Area Committee
2022

Budget Proposal

	PROPOSED Budget 2022	Budget 21	(YTD Spent 5/10/21)	Actual 20	Actual 19	Actual 18
Meals	\$175.00	\$175.00		\$63.41	\$17.24	\$0.00
Registration	\$35.00	\$35.00	\$15.00	\$25.00	\$25.00	\$25.00
Advance	\$0.00	\$0.00		\$0.00	\$0.00	\$20.00
PRAASA Recordings	\$0.00	\$0.00		\$0.00	\$50.00	\$45.00
Transportation	\$100.00	\$100.00		\$40.00	\$60.00	\$0.00
Other Misc	\$0.00			\$110.36	\$0.00	\$0.00
Total PRAASA - Delegate	\$1,840.00	\$1,740.00	\$15.00	\$1,779.16	\$1,263.43	\$1,370.00
Pacific Forum - Delegate						
Airfare	\$700.00	\$0.00		\$0.00	\$0.00	\$600.00
Hotel	\$800.00	\$0.00		\$0.00	\$0.00	\$252.12
Meals	\$175.00	\$0.00		\$0.00	\$0.00	\$200.00
Transportation	\$50.00	\$0.00		\$0.00	\$0.00	\$0.00
Total Pacific Forum - Delegate	\$1,725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,052.12
International Convention - Delegate						
Projected Costs for 2020 / 2025 International Convention Current Balance Accrual for 2025 International Convention	(2329.89)			\$2,445.00		
				-\$2,229.89		
PRAASA - Area Chair						
Airfare	\$650.00	\$600.00		\$588.61	\$851.89	\$666.89
Banquet	\$45.00	\$45.00		\$100.00	\$80.00	\$45.00
Hotel	\$800.00	\$750.00		\$1,003.97	\$458.00	\$411.68
Meals	\$175.00	\$190.00		\$159.00	\$124.00	\$77.35
Registration	\$35.00	\$35.00	\$15.00	\$25.00	\$25.00	\$25.00
Transportation	\$100.00	\$100.00		\$0.00	\$60.00	\$25.98
Other - PRAASA Recordings	\$70.00		\$58.00			
Total PRAASA - Area Chair	\$1,875.00	\$1,720.00	\$73.00	\$1,876.58	\$1,598.89	\$1,251.90
Pacific Forum - Area Chair						
Airfare	\$700.00	\$0.00		\$0.00	\$0.00	\$649.09
Hotel	\$800.00	\$0.00		\$0.00	\$0.00	\$276.44
Meals	\$175.00	\$0.00		\$0.00	\$0.00	\$0.00
Transportation	\$50.00	\$0.00		\$0.00	\$0.00	\$0.00
Total Pacific Forum - Area Chair	\$1,725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.53
Trustee Visit						
Airfare	\$814.00	\$700.00		\$0.00	\$612.05	\$0.00
Hotel	\$500.00	\$450.00		\$0.00	\$657.80	\$0.00
Meals	\$125.00	\$125.00		\$0.00	\$0.00	\$0.00
Transportation	\$200.00	\$350.00		\$0.00	\$0.00	\$0.00
Total Trustee Visit	\$1,639.00	\$1,625.00	\$0.00	\$0.00	\$1,269.85	\$0.00
Other: Subtotal Special Service Events	\$8,804.00	\$5,085.00	\$88.00			
Total Other Expenses	\$15,339.00					
Total Expenditures	\$42,394.00	\$41,518.50	\$5,403.97	\$15,506.36	\$29,909.09	\$30,689.55
Total Contributions/Revenues			\$7,993.10	\$25,995.77	\$31,115.47	\$32,994.33
Net Revenues/Expenditures			\$2,589.13	\$10,489.41	\$1,206.38	\$2,304.78
Total Budget	\$42,394.00	\$41,518.50	\$41,518.50	\$40,808.61	\$40,033.50	\$41,233.50
Total Expenditures			\$5,403.97	\$15,506.36	\$29,909.09	\$30,689.55
(Over) Under Budget			\$36,114.53	\$25,302.25	\$10,321.06	\$10,543.95

2021 Budget Line Item Explanation

Delegate Expense - General Service Conf.	All expenses related to Delegate attending the General Service Conference
Hotel	Include a day before the Conference.
Meals	If needed, to cover a day before or after GSC due to flights
Minimum Cost Coverage to GSO	Paid to GSO to help cover costs (each Area pays the same)
Supplemental Support to GSO	Area body may decide to give more than \$1800 cost requested by GSO
Other Misc. Exp.	If needed - transportation Expenses
Delegate Report Back	Covers Delegate travel to do GSC report backs, airfares split with Districts
Total Delegate Exp. - Gen'l Svc Conf	Total

Hawaii Area Assemblies & Meetings	Costs associated with holding assemblies & committee meetings
Interisland Airfare	
Officers & Standing Comm. Ch's Assistance to Districts	Covers airfare for Area officers and Chairs to assemblies & committee mtgs Airfare assistance available to Districts
Printing	
Chair & Alternate Chair	Printing costs of reports, business related items
Delegate & Alternate Delegate	Printing costs of reports, Area S&G, business related items
Registrar	Printing costs of reports, business related items
Secretary	Printing costs of reports, minutes, business related items
Treasurer	Printing costs of reports, proposed budget, business related items
Registrations	
Assemblies	\$425/event to cover 17 registrations for 4 Assemblies
Committee Meetings	\$425/event to cover 17 registrations for 3 Committee Meetings
Total Hawaii Area Assemblies & Meetings	Total

Hawaii Area Standing Service Committees

Archives - Non-rotating	Standing committee budget set by Finance Committee
Supplies	
Total Archives - Non-rotating	
Archives - Rotating	Standing committee budget set by Finance Committee
Display Materials	
Printing	
Supplies	
Travel	
Total Archives - Rotating	
Cooperation w/ Elder Community	Standing committee budget set by Finance Committee
Display Materials	
Literature	
Postage	
Printing/Copying	
Travel	
Total CEC	
Cooperation w/Professional Community	Standing committee budget set by Finance Committee
Display	
Literature	
Postage	
Printing	
Travel	
Total CPC	

2021 Budget Line Item Explanation

Corrections	Standing committee budget set by Finance Committee
Literature	
Postage	
Printing	
Travel	
Workshops	
Total Corrections	
Finance Committee	Standing committee budget set by Finance Committee
Printing & Next Yrs. Bdgt.	
Postage	
Supplies	
Travel	
Total Finance Committee	
Grapevine	Standing committee budget set by Finance Committee
Display Materials	
Gift Subscriptions	
Literature	
Postage	
Printing	
Travel	
Total Grapevine	
Hawaii State Convention	Covers costs of attending Annual Hawaii Convention to serve on Convention Steering Committee
Alternate Chair	
Hotel	Hotel for 4 nights (Wed pm through Sun am)
Registration	Registration for Annual Hawaii Convention
AHC Banquets & Brunch Meals	Required attendance at Fri & Sat Banquets & Sunday brunch \$50/day for 8-9 meals (minus 2 dinners & 1 breakfast)
Alternate Delegate	
Hotel	Hotel for 4 nights (Wed pm through Sun am)
Registration	Registration for Annual Hawaii Convention
AHC Banquets & Brunch Meals	Required attendance at Fri & Sat Banquets & Sunday brunch \$50/day for 8-9 meals (minus 2 dinners & 1 breakfast)
Total Hawaii State Convention	
Mynah Bird	Standing committee budget set by Finance Committee
Supplies	
Postage	
Printing	
Total Mynah Bird	
Public Information	Standing committee budget set by Finance Committee
Display Materials	
Literature & PSA's	
Postage	
Printing	
Supplies	
Travel	
Total Public Information	

2021 Budget Line Item Explanation

Treatment Committee	Standing committee budget set by Finance Committee
Literature	
Postage	
Printing	
Workshops	
Total Treatment Committee	
Website Committee	Standing committee budget set by Finance Committee
Website Fees (prior to 2020)	
Travel/Workshop	
Total Website Committee	
Total Hawaii Area Standing Service Committees	
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Hawaii Area General Operations Expenses	
Bank Service Charges	Any bank charges incurred - returned checks, new checks etc
Department of Consumer Affairs	Hawaii DCCA fee
Insurance	Venue liability insurance policy for Area events
International Convention Accrual- Delegate	Annual accrual to offset the cost of Delegate attendance (every 5 years)
Storage of Permanent Archive	Cost of storage unit for permanent archives
Tax Preparation (Federal)	To pay for professional federal tax preparation to maintain 501c3
Information Technology	Consolidation of Area's digital operating expenses
Computers & Software Accrual	Accrued annually to offset purchase of new computers and software
Mobile Hot Spot	Annual fee for Mobile Hotspot
Website Costs	Category for all website costs
Domain Name	Annual fee for Domain name
Hosting Costs	Annual server hosting cost for website
Zoom Business License	Annual cost for Zoom business license
Total	
Office Supplies	Any office related supplies necessary to do Area service
Chair & Alternate Chair	
Delegate & Alternate Delegate	
Registrar	
Secretary	
Treasurer	
Total Office Supplies	
Postage & PO Box Rental	Covers any postage necessary to do Area business
PO Box Rental	Covers annual cost of mailbox
Chair & Alternate Chair	
Delegate & Alternate Delegate	
Registrar	
Secretary	
Treasurer	
Total Postage	
Total Area General Operations Expenses	
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Other / Special Service Events	
PRAASA - Delegate	Covers costs of Delegate to attend PRAASA (occurs every year)
Airfare	Airfare to location (using average fare)
Banquet	Average cost of Saturday evening banquet
Delegate Lunch	Average cost of Saturday Delegate lunch

2021 Budget Line Item Explanation

<p>Hotel</p> <p>Meals</p> <p>Registration</p> <p>Advance</p> <p>Speaker Recordings</p> <p>Transportation</p> <p>Total PRAASA - Delegate</p>	<p>cover 4 nights, If needed due to flights</p> <p>\$50/day for 10-11 meals (minus 1 dinners & 1 lunch)</p> <p>Cost of event registration</p> <p>Financial advance to cover costs, if necessary</p> <p>Removed due to lack of usage</p> <p>Cost from airport to venue to airport</p>
<p>Pacific Forum - Delegate</p> <p>Airfare</p> <p>Hotel</p> <p>Meals</p> <p>Transportation</p> <p>Total Pacific Forum - Delegate</p>	<p>Covers costs of Delegate to attend Pacific Regional Forum (even years)</p>
<p>International Convention - Delegate</p> <p>Projected Costs for 2020 International Convention: Canceled</p> <p>Current Balance Accrual for 2020 Int'l Convention (includes 2020 Accrual): To be held for 2025</p>	
<p>PRAASA - Area Chair</p> <p>Airfare</p> <p>Banquet</p> <p>Hotel</p> <p>Meals</p> <p>Registration</p> <p>Transportation</p> <p>PRAASA Recordings</p> <p>Total PRAASA - Area Chair</p>	<p>covers costs of Area Chair to attend PRAASA (occurs every year)</p> <p>airfare to location (using average fare)</p> <p>average cost of Saturday evening banquet</p> <p>cover 4 nights, If needed due to flights</p> <p>\$50/day for 11-12 meals (minus 1 dinner)</p> <p>cost of event registration</p> <p>Cost from airport to venue to airport</p> <p>Cost of recordings of PRAASA presentations</p>
<p>Pacific Forum - Area Chair</p> <p>Airfare</p> <p>Hotel</p> <p>Meals</p> <p>Transportation</p> <p>Total Pacific Forum - Area Chair</p>	<p>covers costs of Area Chair to attend Pacific Regional Forum (even years)</p>
<p>Trustee Visit</p> <p>Airfare</p> <p>Hotel</p> <p>Meals</p> <p>Transportation</p> <p>Total Trustee Visit</p>	<p>Covers cost of inviting Trustee visit to Orientation Assembly (Odd year) OR another assembly (Even year)</p> <p>round trip airfare</p> <p>Lodging for 4 nights</p> <p>\$50/day for 6-7 meals (-Assembly provided meals)</p> <p>Car rental for access to amenities</p>
Total Other / Special Service Events	
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Total Expenditures	Total of all money spent
Total Contributions/Revenues	Inflow from Contributions, and any interest received from bank
Net Revenues/Expenditures	Difference between inflow and expenses paid out
Total Budget	Sum of all planned expenses
Under Budget / (Over Budget)	Difference between what was spent compared to what was budgetted

Hawaii Area 17
Priority of Spending

#1 Delegate Expense - General Service Conference

#2 Hawaii Area Assemblies & Meetings

Interisland Airfare
Printing
Registrations

#3 Hawaii Area Standing Committees

(Archives - Non-rotating Archivist)
Archives - Rotating
Cooperation with the Elder Community
Corrections
Cooperation with the Professional Community
Finance Committee
Grapevine
Annual Hawaii Convention
 Alternate Chair Expenses
 Alternate Delegate Expenses
Mynah Bird
Public Information
Treatment Committee
Website Committee

#4 Other Expenses

Other: Hawaii Area General Expenses
 Bank Service Charges
 Computers & Software Accrual
 Department of Consumer Affairs
 Insurance
 International Convention Accrual- Delegate
 Storage of Permanent Archives
 Tax Preparation (Federal)
 Office Supplies
 Postage & Mail Service
Other: Special Service Events Expenses
 PRAASA - Delegate
 Pacific Forum - Delegate
 International Convention - Delegate
 PRAASA - Area Chair
 Pacific Forum - Area Chair
 Trustee Visit