#1 Delegate Expense - General Service Conf. Hotel Meals Minimum Cost Coverage to GSO Supplemental Support to GSO Other Misc. Exp.	All expenses related to Delegate attending the General Service Conference. Spending Priority #1 Include a day before the Conference. If needed, to cover a day before or after GSC due to flights meals while at the conference Minimum contribution requested by GSO from each area to help cover costs of the Conference. Area may decide to give more than \$1800 minimum contribution requested by GSO If needed - transportation Expenses at the Conference
Delegate Report Back Total Delegate Exp Gen'l Svc Conf	Covers Delegate travel to do GSC report backs, airfares split with Districts Total Spending Priority #1
#2 Hawaii Area Assemblies & Meetings Interisland Airfare	Expenses associated with holding assemblies & committee meetings. Spending Priority #2
Officers & Standing Comm. Ch's Assistance to Districts Printing	Covers airfare for Area officers and Chairs to assemblies & committee mtgs Airfare assistance available to Districts
Chair & Alternate Chair Delegate & Alternate Delegate Registrar Secretary Treasurer	Printing costs of reports, business related items Printing costs of reports, Area S&G, business related items Printing costs of reports, business related items Printing costs of reports, minutes, business related items Printing costs of reports, proposed budget, business related items
Registrations Assemblies Committee Meetings Total Hawaii Area Assemblies & Meetings	\$425 per event to cover 17 registrations for 4 Assemblies \$425 per event to cover 17 registrations for 3 Committee Meetings Total Spending Priority #2
#3 Hawaii Area Standing Service Committees	Expenses for the standing service committees. Spending Priority #3 Archivist's separate budget for supplies The Archivist is an appointed, non- rotating position. The Archivist is not required to attend assemblies or committee
Archives - Non-rotating Supplies Total Archives - Non-rotating	meetings
Archives - Rotating Display Materials Printing Supplies Travel Total Archives - Rotating	Standing committee budget set by Finance Committee
Convention Steering Committee Alternate Chair Hotel Registration AHC Banquets & Brunch Meals Alternate Delegate Hotel Registration AHC Banquets & Brunch Meals	Covers costs of Alt Delegate and Alt Chair to serve on the Steering Committee of the Annual Hawaii Convention Convention pays for airfare for Alt Chair if on Neighbor Island Hotel for 4 nights (Wed pm through Sun am) Registration for Annual Hawaii Convention Required attendance at Fri & Sat Banquets & Sunday brunch \$50/day for 8-9 meals (minus 2 dinners & 1 breakfast) Convention pays for airfare for Alt Delegate if on Neighbor Island Hotel for 4 nights (Wed pm through Sun am) Registration for Annual Hawaii Convention Required attendance at Fri & Sat Banquets & Sunday brunch \$50/day for 8-9 meals (minus 2 dinners & 1 breakfast)
Total Convention Steering Committee	woorday for 0 0 modis (minus 2 annors a r breakidst)

Cooperation w/ Elder Community Display Materials Literature Postage Printing/Copying Travel Total CEC	Standing committee budget set by Finance Committee
Cooperation w/Professional Community Display Literature Postage Printing Travel Total CPC	Standing committee budget set by Finance Committee
Corrections Literature Postage Printing Travel Workshops Total Corrections	Standing committee budget set by Finance Committee
Finance Committee Printing & Next Yrs. Bdgt. Postage Supplies Travel Total Finance Committee	Standing committee budget set by Finance Committee
Grapevine Display Materials Gift Subscriptions Literature Postage Printing Travel Total Grapevine	Standing committee budget set by Finance Committee
Mynah Bird Supplies Postage Printing Total Mynah Bird	Standing committee budget set by Finance Committee
Public Information Display Materials Literature & PSA's Postage Printing Supplies Travel Total Public Information	Standing committee budget set by Finance Committee

Treatment Committee Literature Postage Printing Workshops Total Treatment Committee	Standing committee budget set by Finance Committee
Website Committee Website Fees (prior to 2020) Travel/Workshop Total Website Committee Total Hawaii Area Standing Service	Standing committee budget set by Finance Committee
Committees	Total Spending Priority #3
4 Area Operating Expenses	Operating expenses necessary to make sure the Area is able to continue to do its business. Spending Priority #4
Bank Service Charges	Any bank charges incurred - returned checks, new checks etc
Department of Commerce and Consumer	
Affairs	Hawaii DCCA business registration fees
Information Technology	Technology expenses
Computers & Software Accrual	Accrued annually to offset purchase of new computers and software
Computer & Equipment purchases Mobile Hot Spot Phone Service Website Costs	For computer, audio, and other equipment used for Area business (Example, if need to purchase for hybrid meetings) Deducted from the accrued funds Meetings Fees for 2 virtual phones for the next Assembly and Committee Meeting
Domain Name	Annual fee for Domain name
Hosting Costs	Annual server hosting cost for website
Zoom Business License	Annual cost for Zoom business license
Total	Information Technology total
Insurance	Venue liability insurance policy for Area events
Office Supplies	Any office related supplies necessary to do Area service
Chair & Alternate Chair Delegate & Alternate Delegate Registrar Secretary Treasurer	
Total Office Supplies	
Postage & PO Box Rental	Covers any postage necessary to do Area business
PO Box Rental	Covers annual cost of Post Office Box
Chair & Alternate Chair	
Delegate & Alternate Delegate	
Registrar	
Secretary	
Treasurer	
Total Postage	
Storage of Permanent Archive	Cost of storage unit for permanent archives
Tax Preparation (Federal) Total Area Operating Expenses	To pay for professional federal tax preparation to maintain 501c3 Total Spending Priority #4

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Events Priority #5 PRAASA - Delegate Covers costs of Delegate to attend PRASA (occurs every year) Airfare Airfare Banquet Average cost of Saturday evening banquet Delegate Lunch Average cost of Saturday Delegate lunch Hotel cover 4 nights, If needed due to flights Meals \$50/day for 10-11 meals (minus 1 dinner & 1 lunch) Registration Cost of event registration Advance Financial advance to cover costs, If necessary Speaker Recordings Replaced by PRASAS Recordings under Area Chair, below Transportation Cost from airport to venue to airport Total PRASA - Area Chair covers costs of Area Chair to attend PRASA (occurs every year) Airfare airfare to location (using average fare) Meals \$50/day for 1-12 meals (minus 1 dinner) Registration cover 4 nights, If needed due to flights Meals \$50/day for 1-12 meals (minus 1 dinner) Registration Cost of event registration Transportation Cost of recordings of PRASA presentations Total PRASA - Area Chair covers costs of Area Chair to attend Pacific Regional Forum (even years)		Costs for Delegate. Chair, Trustee attendance at events. Spending
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Current Balance Accrual for 2025 Int'lConventionincludes 2021 Accrual \$ 2,329.89To be held for 2025		2020 was cancelled, so only budget \$100 this year instead of 350-400
Convention includes 2021 Accrual \$ 2,329.89 To be held for 2025	Convention	per year
	Current Balance Accrual for 2025 Int'l	
Total Service Events Expenses Total Spending Priority #5	Convention	includes 2021 Accrual \$2,329.89 To be held for 2025
	Total Service Events Expenses	Total Spending Priority #5

Total Expenditures

#5

Total of all expenses