# Deborah S., Chair, Area 17 Panel 71 Virtual-Committee Meeting Report February 21, 2021

Welcome All. Thank you co-host, District 12, Puna, Hawaii for your support and providing virtual platform champion-users and spiritual bouncers.

My responsibilities as your chairperson according to the Hawaii structure & Guidelines are as follows from 2.8 Area Chair's Duties.

#### A. Read and adhere to the area chair's duties outlined in the A.A. Service Manual

On page S49"The chairperson is responsible for the running of area assemblies, consulting with the committee before setting the date and time, making sure that all groups are notified, consulting with officers and committee members on the program, and chairing the assembly meetings. The chairperson, more than any other officer, keeps the delegate informed about what is going on in the area, and makes sure that committee members are aware of what goes on in world services.

With respect to "making sure that all groups are notified" I do this by emailing the agenda to the DCMs, whom in turn, communicates the information to the GSRs in - whom in-turn would communicate this information to the group members. In tandem, I request the webmaster post the agenda on the area website.

## B. Conduct all committee meetings.

During (the) years 2021 through 2022 identified as Panel 71 I will conduct 6 assemblies and 4 Committee meetings. I will chair 2 additional "optional" assemblies and 2 additional "optional" committee meetings, typically held in the months of October or November, if the area committee deems them necessary.

### C. Publish and present an agenda thirty (30) days before each committee meeting and assembly.

This Committee Meeting agenda was published 29 days before today's meeting.

### D. Appoint the area's standing committee chairs in conjunction with other area officers.

Completed. Area Standing Committee Chairs were confirmed at the 2021 Orientation Assembly.

### E. Serve as a voting member of the Oahu Intergroup, when invited.

I will attend the Oahu Intergroup monthly meetings slated for the 2nd Wednesday of each month from Jan - Nov.

I attended the February OIG Meeting and submitted a report.

I received 2 proposals from Rachel S., immediate past Treasurer Panel 69 on January 31<sup>st</sup>. I accepted them on January 31<sup>st</sup>. I forwarded the proposals to the area officers and it has been forwarded to you. Rachel S. will join us today to present the proposals.

In closing, let Cooperation and Communication fortify our journey as we serve in Panel 71.