

Area 17 Proposal Form

(Used for documenting proposals/motions for consideration by Area 17)

Choose one: This is: A Formal Proposal/Motion

Proposal:

To change Area Structures & Guidelines section 2.10 Treasurer's Duties item E from:

"E. Disburse, by check, funds for purposes determined by the current approved area budget and maintain a record of all transactions. All checks written for \$500.00 or more require two (2) signatures."

To read:

"E. Disburse, by check, funds for purposes determined by the current approved area budget and maintain a record of all transactions.

Background information:

The Finance Committee discussed this section and agreed it needs to be updated to reflect actual practice as most checks are now being sent by BillPay and do not require signature. Also, the bank does not require two signatures for any check amount and does not monitor this for us, and this requirement can inhibit the Treasurer from carrying out duties in a timely manner.

(Please submit in writing to the Area 17 Chair)

Submitted by: Sean C. Hawaii Area 17 Treasurer

Date received: