

Hawaii Area 17

Alcoholics Anonymous General Service

Date: 05/20/2023

Person reporting and position: Sean Fox, Registrar

Duties:

The duties of the registrar have evolved with the implementation of Fellowship Connection. Registrars often are a crucial first point of contact for A.A. groups and trusted servant's data. Although the registrar's duties will vary by area, the need for accurate information and clear communication is the foundation of this role. Other duties may include:

- ▀ Develops and maintains records of all groups in the area, including group name, meeting location, and GSR or group contact
- ▀ Works with trusted servants to maintain accurate and up-to-date names, addresses, email, addresses, and phone numbers of the GSRs, DCMs, district and area officers, and area committee members
- ▀ Works locally with delegates and DCMs on verifying the accuracy of the data submitted and wherever necessary following up communication for corrections
- ▀ Works with the G.S.O. Operations department in keeping area information up to date
- ▀ Notify area committee members of upcoming area meetings
- ▀ Register all voting members at area assemblies and determine a quorum
- ▀ When voting, determine whether a motion is accepted or defeated
- ▀ Perform such other duties as may, from time to time, be deemed necessary by the area assembly.
- ▀ Appoint the area's standing committee chairs in conjunction with other area officers

In a continued effort to keep our Area updated, I have been working diligently to ensure the information received by GSO is up to date and current. I have been working thoroughly with Member Services to make necessary corrective actions regarding our district count. I met with the DCM's May 7th to gain access and train on Fellowship Connection. This will ensure that

DCM's can see and help maintain groups in their district. We currently have 42 unknown groups in our Area, and we hope to have that count at Zero by our Budget Assembly in September. I will continue to work on improving our registration process for committee meetings and assemblies. To do this, I will keep working hand in hand with our Alt. Chair Deborah L. I also just wish to thank Deborah L. for all her continued support and leadership.